**Letter of Instruction for Qualified Charitable Distributions**

Date:

Re: Request for Charitable Contribution from IRA #

To whom it may concern:

**Please accept this letter as my request to make a direct charitable contribution from my Individual Retirement Account (IRA) #**  as provided for by Sec. 408(d) (8) of the Internal Revenue Code, as amended.

**Please issue a check in the amount of $** payable to Audubon Community Nature Center (ACNC), Federal Tax ID: 16-6031149. Please include my name and address as the donor of record in connection with the transfer to ensure that ACNC can properly acknowledge this gift.

The check should be mailed to the following address:

ACNC  
1600 Riverside Rd.

Jamestown, NY 14701

I intend for this transfer to qualify for exclusion during the       tax year.

If you have any questions or need to contact me directly, I may be reached at (phone)       and (email)      .

If you need to contact ACNC, please call (716) 569-2345 and speak with Leigh Rovegno, Executive Director.

Thank you for your assistance.

Sincerely,

Printed Name:

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: